



**Location: Pasadena Convention Center
300 E Green Street Pasadena CA**

Anime Pasadena 2021 – December 11th and 12th, 2021
Load-In Day, Friday December 10th, 2021
Phone: 626-720-4918
Contact Email: support@animepasadena.com

Thank for considering Anime Pasadena for a Vendor or Artist Alley space. To apply, please read the application in its entirety and fill out the entire form below.

All applications are to be sent via email to support@animepasadena.com

Company or Artist Name: _____

Contact Name: _____

Mailing Address: _____

City: _____

State: _____

Zip: _____

Phone: _____

Email: _____

Website: _____

Facebook Business Address: _____

Instagram Business Address: _____

Exhibitor Type (check one):

Retailer or Promoter

Artist Alley

Please describe what you will be selling or promoting. Adult or pornographic materials are not permitted. Sales of weapons such as swords, knives, guns or anything that can be considered dangerous to our attendees are not permitted.

Each vendor will receive **two** vendor passes. Buying additional tables does not multiply the amount of passes. Each additional weekend ticket for vendors will be \$20.00

If you need additional vendor passes, please note that in your application email.

You are allowed to combine spaces to make a larger space. Price multiplies by the amount of spaces to take up.

The majority of the spaces at Anime Pasadena will have pipe and drape to divide the main floor vendors.

SPACES ARE FIRST COME FIRST SERVE

Pricing as follows:

MAIN VENDOR FLOOR (BOTH HALLS)

Set up: 8 foot tables. 3 feet behind. Includes top linen and 2 chairs. Total Area is 7 ft D x 10 ft W.

Wall Tables (Spaces directly against a wall)

Wall Spots \$300.00 if paid between October 16th and November 10th

Wall Spots \$350.00 if paid between November 10th and December 9th

Non Wall Tables

Non Wall Spots \$270.00 each if between October 16th and November 10th

Non Wall Spots \$320.00 each if between November 10th and December 9th

ARTIST ALLEY (MARKED ON FLOOR LAYOUT)

Set up: 8 foot tables. 3 feet behind. Includes top linen. Total Area is 7 ft D x 10 ft W.

Wall Tables (Spaces directly against a wall)

Wall Spots \$250.00 each if between October 16th and November 10th

Wall Spots \$280.00 each if between November 11th and December 9th

Non Wall Tables

Non Wall Spots \$200.00 if paid between October 16th and November 10th

Non Wall Spots \$230.00 if paid between November 11th and December 9th

SET-UP:

Exhibitors and Artist space set-up from 8 am to 6 pm on Friday, December 10th.

More specific information regarding load in will be sent to each paid vendor and artist prior to the event date.

Tables measure 8 feet. Tables and 2 chairs are provided with a linen top. No shelves or displays taller than 72" allowed.

Please make us aware in your application email if you do not need a table or if you do not need chairs.

All boxes, merchandise, etc. must be on or under your table. Nothing is allowed in the aisles.

Hanging or securing any items directly on the walls of the convention center must be done with painters tape. There are absolutely no exceptions.

You will be held liable if there are any damage done to the facility with any other type of hanging method. NO EXCEPTIONS.

Parking is located behind and around the convention center. Parking is priced by the convention center and we do not have control over the parking facility or pricing. You cannot come in and out of the structure once you've paid. You will be charged again. Vendor Load In is located within the parking structure portion that connects to the convention center lower level.

EXHIBIT CONTENTS:

All fields of antiques, collectible toys, comics and original designs, art are welcome. Show management reserves the right to be the sole judges as to the suitability of exhibitor's merchandise.

The sale of any types of food or drink is NOT allowed.

CANCELLATIONS:

If for any reason the show is cancelled, this contract will be voided with no liability and all money will be refunded. No sales of weapons, drugs, pornography, paraphernalia, illegal or bootleg products are allowed. You will be asked to leave if you are engaged in the sale of any of these types of products.

If you cancel your table(s) before DECEMBER 1ST, you will be eligible for a full refund of your payment. After DECEMBER 1ST, if you cancel you will forfeit your entire payment and will not be eligible for a refund.

TABLE PLACEMENT

Please refer to our numbered floor plan if you would like a specific table(s) It can be found under the vendor section located at animepasadena.com If you do not choose a table(s) we will assign one(s) for you.

The floor plan is updated after every vendor payment has been accepted.

All available spaces will NOT be marked with an "X". Unavailable spaces will have a red "X" marked on the table.

WIRELESS/ WI-FI SERVICE

If you need Wi-Fi / Wireless Connection(s) ,you can purchase the service directly from the Pasadena Convention Center. Order forms and a convention center representative will be available at check-in and throughout the convention day.

SELLERS TAX RESPONSIBILITY

Each seller must have a valid California Sellers Permit.
No refunds for sellers who provide invalid numbers.

You must have your sellers permit present at the day of the convention. You may be asked to show your current permit to a representative on the event day for verification.

If you plan on promoting a product and not selling, no permit is needed.

GENERAL EXHIBITOR LIABILITY

Exhibitor assumes the risk of any loss or damage to its property or to any person in or about the table space in its employment at its authorization or invitation.

Nerdbot Media Company DBA: Anime Pasadena shall not be responsible for any such loss. Exhibitor agrees to indemnify and hold harmless Nerdbot Media Company DBA: Anime Pasadena any and all losses, injuries, lawsuits or other claims arising out of or connected with its use of table space, any exhibit at such space, or any sale of services or merchandise at such show.

PAYMENT

If your application is approved, you will be emailed with payment instructions for your space. Once payment is received you will be sent a confirmation with table assignments.

Our method to receive payments are Paypal or Venmo. You will be given both options if your application is accepted.

Please fill out the following:

NUMBER OF SPACES DESIRED?

TABLE NUMBER(S)

Please visit <https://www.animepasadena.com/exhibitors> to download the updated floor plan for space number reference.

Please make 3 total choices, in case your first choice is unavailable.

PRINT NAME _____

SIGNATURE _____

DATE _____

Please email your application to support@animepasadena.com with the subject line:

“Anime Pasadena Vendor Application”

You will receive an email from our team in within 1 – 5 days.

Until you receive an official payment confirmation from support@animepasadena.com, you are not officially registered.