



**Location: Riverside Convention Center**  
3637 5th St, Riverside, CA 92501

Anime Riverside 2024 – June 1<sup>st</sup> and 2<sup>nd</sup>, 2024  
Load-In Day, Friday May 31<sup>st</sup>, 2024  
Contact Email: [support@animeriverside.com](mailto:support@animeriverside.com)

Show Hours:  
Pre-Registration: Friday May 31<sup>st</sup> 2024 / 12 Noon – 8 pm  
Saturday, June 1<sup>st</sup> / 10 am - 7 pm  
Sunday, June 2<sup>nd</sup> / 10 am - 6 pm

Thank you for considering Anime Riverside 2024 for a Vendor or Artist Alley space. To apply, please read the application in its entirety and fill out the entire form below.

All completed applications are to be sent via email to [support@animeriverside.com](mailto:support@animeriverside.com)

Exhibitor or Artist Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_

Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Website: \_\_\_\_\_

Facebook Business Address: \_\_\_\_\_

Instagram Business Address: \_\_\_\_\_

Vendor Type (check one):

Exhibitor / Promotor

Artist Alley

Please describe what you will be selling or promoting. Adult or pornographic materials are not permitted. Sales of weapons such as real swords, knives, guns or anything that can be considered dangerous to our attendees are not permitted.

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**What each space includes:**

Qty 1 - 8 ft wide x 30" (inch) deep table

Qty 2 - Foldijg Chairs

Pipe and drape (cloth backdrop)

**What it does NOT include:**

Linen Top (table cover) for tables, to be provided by exhibitor or artist.

Electrical (power outlets). If power is needed at your space, please email [support@animeriverside.com](mailto:support@animeriverside.com)

**You are not required to use the furniture provided. We can pull / take away anything you don't need upon request at the event.**

Each vendor will receive **two** vendor passes per space purchased. Each additional weekend pass for vendors will be \$25.00. You can purchase additional badges at vendor check in when you et up at the event.

APPLICATIONS ARE SUBJECT TO APPROVAL.  
PLEASE ALLOW UP TO 10 - 14 DAYS FOR REVIEW AND PROCESSING.

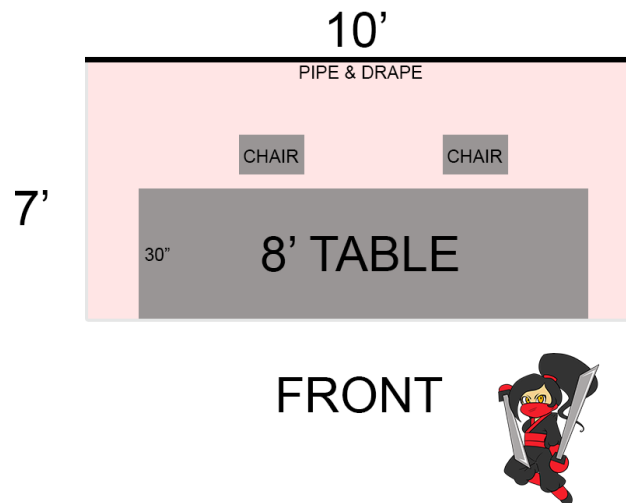
**VENDORS AND EXHIBITORS ARE ALLOWED TO PURCHASE MULTIPLE SPACES TO CREATE  
A LARGER AREA.**

**ARTIST ALLEY APPLICANTS CANNOT PURCHASE MULTIPLE SPACES.**

Pricing as follows:

**MAIN VENDOR HALL**

***ANIME RIVERSIDE***  
**10'W X 7'D**



**Non Wall Spaces**

Non Wall Spots are \$520.00 each if paid before April 8th  
Non Wall Spots are \$560.00 each if paid after April 9th

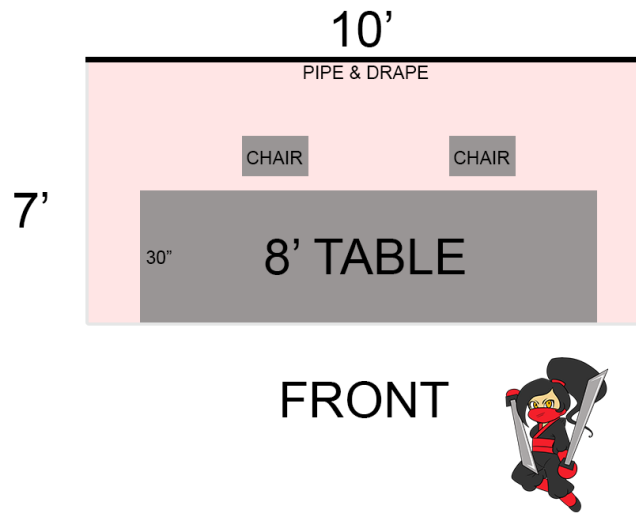
**Wall Spaces (Spaces directly against a wall)**

Wall Spots are \$550.00 each if paid before April 8th  
Wall Spots are \$590.00 each if paid after April 9th

**ARTIST ALLEY (MARKED ARTIST ALLEY ON FLOOR LAYOUT)**

**ARTIST ALLEY SPACES ARE NOT ALLOWED TO PURCHASE MULTIPLE SPACES.**

***ANIME RIVERSIDE***  
**10'W X 7'D**



**Artist Alley Spaces**

Artist Alley Space - \$330.00 if paid before April 8th

Artist Alley Space - \$350.00 if paid after April 9th

**SET-UP:**

More specific information regarding load in will be sent to each paid vendor via email and artist prior to the event date.

Tables measure 8 feet x 30 inches deep. Table and 2 chairs are provided per space. No shelves or displays taller than 96" allowed.

If you have larger, secured product display, exceptions can be made.

If you have a question about your set up and what is allowed, please email [support@animeriverside.com](mailto:support@animeriverside.com)

All boxes, merchandise, etc. must be on or under your table. Nothing is allowed in the aisles.

Hanging or securing any items directly on the walls of the convention center must be done with painters tape. There are absolutely no exceptions.

You will be held liable if there are any damages done to the facility with any other type of hanging method. NO EXCEPTIONS.

Parking is located around the convention center. We do not have control over the parking facilities or pricing. We will be providing more detailed parking instructions as we get closer to the event date.

### EXHIBIT CONTENTS:

All fields of merchandise, collectibles, clothing and original design and art are welcome. Show management reserves the right to be the sole judges as to the suitability of exhibitor's and artists merchandise.

The sale of any types of food or drink is NOT allowed without a permit and clearance by the convention center. If you would like to request information on food sales inside the convention center, please email [support@animeriverside.com](mailto:support@animeriverside.com)

### CANCELLATIONS:

If for any reason the show is cancelled, this contract will be voided with no liability and all money will be refunded. No sales of weapons, drugs, pornography, paraphernalia, illegal or bootleg products are allowed. You will be asked to leave if you are engaged in the sale of any of these types of products.

If you cancel your space(s) before April 10, you will be eligible for a full refund of your payment. After April 10th, if you cancel, you will forfeit your entire payment and will not be eligible for a refund.

### TABLE PLACEMENT

Please refer to our numbered floor plan to choose your specific space. It can be found under the vendor section located at <https://www.animeriverside.com/vendors>

The floor plan is updated after every vendor payment has been accepted.

All available spaces will NOT be marked with an "X". Unavailable spaces will have an "X" marked on the space.

### WIRELESS/ WI-FI SERVICE

If you need Wi-Fi / Wireless Connection(s), you can purchase the service directly from The Riverside Convention Center. Order forms and a convention center representative will be available at check-in and throughout the event.

## SELLERS TAX RESPONSIBILITY

Each seller must have a valid California Sellers Permit.  
No refunds for sellers who provide invalid numbers.

You must have your sellers permit present at the day of the convention. You may be asked to show your current permit to a representative on the event day for verification.

If you plan on promoting a product and not selling, no permit is needed.

## GENERAL EXHIBITOR LIABILITY

Exhibitor assumes the risk of any loss or damage to their property or to any person in or about the table space in its employment at its authorization or invitation.

Nerdbot LLC, Anime Fire LLC DBA: Anime Riverside shall not be responsible for any such loss. Exhibitor agrees to indemnify and hold harmless Nerdbot LLC . Anime Fire, LLC DBA: Anime Riverside any and all losses, injuries, lawsuits or other claims arising out of or connected with its use of table space, any exhibit at such space, or any sale of services or merchandise at such show.

## PAYMENT

If your application is approved, you will be emailed with payment instructions for your space. Once payment is received you will be sent payment and space confirmation.

Our method to receive payments Venmo or Paypal. You will be given both options if your application is accepted.

Please fill out the following:

NUMBER OF SPACES DESIRED? (1,2,3...etc)

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TABLE NUMBER(S)

If you don't have a copy of the updated floor plan, Please visit <https://www.animeriverside.com/exhibitors> to download the updated floor plan for space number reference.

Please make 3 total choices, in case your first choice is unavailable, the next available will be chosen.

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**If approved, you will receive an email from our team within 10 - 14 days.**

PRINT NAME \_\_\_\_\_

SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

**Please email your application to [support@animeriverside.com](mailto:support@animeriverside.com) with the subject line:**

**“Anime Riverside Vendor Application”**

**Until you receive an official payment confirmation from [support@animeriverside.com](mailto:support@animeriverside.com), you are not officially registered.**